

AST

Cost-Effective Solutions For Companies On The Move... Through Relocation Management.



*When you need to make
the right move.*

(508) 877-6000

The A.S.T. Advantage.

A.S.T. Is able to offer its customers the best in moving services and storage because of our extensive knowledge and experience in the field.

Basic relocation management services include:

- A complete move needs-assessment survey.
- Researching moving companies to match the client with the right mover.
- Pre-move coordination including training for preparation of equipment and packing of items to be moved.
- Developing a customized color-coding system.
- Supplying special-design, moving cartons.
- Supervision of the entire moving process.

Optional relocation management services:

- Space planning needs assessment.
- Architect / builder coordination.
- Vendor screening and coordination (for phone equipment companies and services, cabling companies, furniture dealers, printers, space planners, etc.) including:
 - Needs analysis.
 - Development of bid specifications.
 - Proposal review.
 - Interim reports to move coordinator.
 - Performance review.
- Coordination of phones and computers
- Surplus furniture disposal

When you move with A.S.T., You move with confidence.

Is Storage A Factor?

A.S.T. provides bonded storage for a wide variety of corporate needs, and our storage facility in Boston is one of the few in the country to have been built to exacting government specifications. A.S.T.'s facility has been approved by the FDIC for storage of sensitive documents. The benefits of storage are clear: it frees up additional space, it's a cost-effective and efficient way to retain old files without doubling the size of your file room, it is often a necessity for keeping materials that must be temporarily secured for legal or other purposes, and it's a practical solution for temporarily holding items for which you just don't have room.

A.S.T. has earned these designations:

- The *first Licensed Moving Broker* in Massachusetts.
- Approved by the FDIC for documents storage.
- *Member*, the National Institute of Certified Moving Consultants.

Advanced Storage & Transportation, Inc.

8 Catherine Road, Framingham, MA 01701
Storage: Magazine Street, Boston, MA

(508) 877-6600 Customer Direct
(508) 877-6001 Fax

How Is A.S.T. Unique?

We have the distinction of being the first company in Massachusetts to meet the rigorous standards of the Department of Public Utilities and to receive the designation of Licensed Moving Broker.

Why Contact A.S.T. When You Can Call A Mover Direct?

Most Companies deal with movers on an occasional basis and therefore have virtually no buying power. Because A.S.T. Works with many different moving companies on a daily basis, we are able to pass along the benefits of our buying power to our clients.



Will All Movers Provide The Services You Specifically Require?

In addition to finding a moving company best suited to your need, it is critical to find a firm that understands the moving process. The key to a successful move is coordination - which means proper training of all persons involved in the move, the development of a strategy tailored to the needs of your firm, and a moving team that can handle all the details that invariably accompany corporate moves.



At A.S.T. Our relocation management service is tuned to corporate requirements, and we work regularly with corporate move coordinators.

Perhaps the most important dimension we provide is the awareness that a move is an important step in your company's life... And one that opens up a host of opportunities for your firm to effect important savings, increase efficiency, and even sharpen its competitive edge.

At A.S.T., we view a move as part of the corporate process.

Achieving The Most Cost-Effective Move.

A.S.T.'s relocation management service provides innovative solutions that result in a cost-effective move. The benefits of this service are straightforward and they include the following:

- ✓ Effective buying power.
- ✓ Strategic planning.
- ✓ Complete insurance coverage.
- ✓ Union / non-union labor.
- ✓ Best price / value guarantee.
- ✓ Small and large moves.
- ✓ A goal of "zero" down time.
- ✓ You get peace of mind... *And* we save you time and money.

The A.S.T. Guarantees:

#1 - BEST PRICE

A.S.T. Guarantees that it will meet or beat any comparable competitive pricing. Call us before you make a final decision. We guarantee to save you money.

#2 - 100% Customer Satisfaction

A.S.T. Guarantees that you and your staff are satisfied with the workmanship and customer support we offer you or we will correct it to your satisfaction before your bill is paid.